

U.S. GOVERNMENT PRINTING OFFICE
SUPERINTENDENT OF DOCUMENTS
LIBRARY PROGRAMS SERVICE

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NEW EDITOR FOR NEEDS AND OFFERS LIST

The Needs and Offers List, produced from time to time by the Library Programs Service over the past six years, has a new Editor. He is Clyde Hordusky, Regional Depository Librarian for the State of Ohio. All future listings of "Needs" and "Offers" should be neatly typed and sent to him. He will organize the copy which LPS will reproduce and mail to all depository libraries.

In regard to the "Offers," do keep in mind that only worthwhile publications should be listed. This includes long runs and bound sets. It does not include odd issues of periodicals or dilapidated volumes. Contact with an offering library should be direct and in writing (a phone call can be made first, if desired). A receiving library must agree to pay postage and packing costs to the offering library (unless they agree to waive that).

In order to expedite the preparation of lists, please adhere to the following format:

- (1) Type all lists, using a dark ribbon.
- (2) Single space all lists.
- (3) Include SuDocs numbers, title, year, volume, and issues, if known.
- (4) Keep the column width to 3½ inches.
- (5) Do not mix "Needs" with "Offers".

Do all you can to help the Editor in his effort to help you. Send your lists to:

State Library of Ohio
ATTENTION: Clyde Hordusky
65 South Front Street
Columbus, OHIO 43215

FALL WORKSHOP ANNOUNCEMENT

The Workshops conducted by the Library Programs Service are currently undergoing an extensive revision. Plans call for expanded four-day Workshops to be held during the months of September, October, and November. Dates for the Fall LPS Workshops are as follows:

September 12-15, 1983
October 17-20, 1983
November 14-17, 1983

Please submit requests for attendance in writing to the Chief, Library Division, GPO, 5236 Eisenhower Avenue, Alexandria, Virginia 22304, ATTENTION: Jane Brungart. Please provide your business mailing address, Federal Depository Library Number, telephone number with area code, and second choice of dates. Selection is on a first come request basis and is limited to 30 participants per session. We do maintain a waiting list for those workshops which become full; if you would like your name placed on it, please so

indicate on your request. For further information, call the Chief's office at (703) 557-0295 and ask for Jane Brungart.

SENATE NUMBERING SCHEME

GPO has found that the use of the Senate's numbering system in classifying documents is advantageous to GPO's internal classification operations. In addition, GPO has been given to understand that the House intends to implement a similar system soon. Because of these two factors, GPO will continue to use the Senate numbering in classifying Senate publications.

GPO appreciates that changes in Su/Docs classes may necessitate changes in shelving patterns in depository libraries. May we suggest that Senate documents classified accordingly to the new scheme be placed at the end of each class. This arrangement is working most satisfactorily in the Classification and Cataloging Branch's shelflist.

SUDOCs CLASSIFICATION NUMBERS ON NASA MICROFICHE

In July 1984, the SuDocs classification number will begin appearing on the NASA microfiche as a routine matter. You may notice some appearing before then as well, but by that date all the NASA microfiche should include the classification number and it will in turn begin appearing in NASA's STAR and in the NTIS GR&I.

PRF DISTRIBUTION TO DEPOSITORY LIBRARIES

In response to your requests, PRF will now be provided on a bimonthly basis as in the past, but you will also receive up-dated microfiche on a biweekly basis. The updates will include new titles added, but will not include price changes or the titles which have gone out of print. Hopefully these last two features can be added in the near future.

To speed up receipt of the PRF microfiche, LPS will no longer add them to a shipping list; they will simply be thrown into the next shipment going out. You should not claim what appears to be a missing issue because the next mailing would be out before we could process the claim.

SHIPPING LIST CHANGES

Documents Highlights and Administrative Notes will no longer be added to shipping lists, nor be classified as they are printed. The will simply be added to the next shipment leaving LPS.

DISTRIBUTION OF USGS MAPS

We have received the initial map survey from the JCP and are processing this together with USGS. You will receive a final item selection survey in the near future and we will begin processing these for distribution as soon as responses are received. The survey will include both USGS and DMA items.

MAP DISTRIBUTION PROBLEMS

We recently had an error in classification of several maps going through the system. This error resulted in maps being distributed incorrectly under item number 619-G-1 on shipping list numbers 17,988, 17,966, and 17,948. The correct SuDoc class is A 13.28; and the corresponding item number is 80-G. You no doubt received a number of maps you did not select. Please destroy these rather than return them to GPO.